**Phase 4 Positive Behavioral Support (PBS) Recognition Application**

**Tier 2 – Targeted Team Systems Conversations**

This application is for Phase 4 of a multi-phase, DE-PBS recognition system. The complete recognition system includes several levels of recognition that encompass the universal, targeted and intensive levels (Tier 1, 2 and 3) of a multi-tiered system of behavioral support.

**This Phase 4 application includes two sections:**

* Section I: Products for Submission
* Section II: Reflection Prompt

Please note that ALL requirements must be submitted online by the deadline. **Teams will NOT be prompted to submit missing items.** Please see the DE-PBS webpage for recognition-related documents and tools at <http://wh1.oet.udel.edu/pbs/recognition/applications/>

**INSTRUCTIONS:**

1. As a team, review application and document “*Phase 3 & 4 Frequently Asked Questions (FAQ)”*. Determine if Phase 4 requirements are a good match for implementation efforts this school year.
2. Inform your DE-PBS District Coach(es) of your application. Remember that coaches are a great resource to help in preparation and review of applications!
3. Use this Word version of the application to prepare content for the online submission. We also recommend you keep a copy of this completed Word document in your Tier 2 team files.
4. Designate point of contact for Summer 2019.
5. Designate team member to submit online application, see DE-PBS website under “Recognition”. <http://wh1.oet.udel.edu/pbs/recognition/applications/>
6. Complete online application and upload the required supporting documentation by **Friday, June 28, 2019.**
7. **NOTE:** If the school’s point of contact does not receive a confirmation of application receipt by ***July 15, 2019***, they *must* contact project staff.

**Questions** may be directed to your DE-PBS Coach(es) or Sarah Hearn at skhearn@udel.edu. You are also invited to visit the DE-PBS webpage for Tier 2 systems, data and interventions at <http://wh1.oet.udel.edu/pbs/forms-and-tools/tier-2-targeted-tools/>

**Notification**s regarding schools receiving Phase 4 Recognition will be sent to the schools the week of September 16, 2019.

**Phase 4 Positive Behavioral Support (PBS) Recognition Application**

**Tier 2 – Targeted Team Systems Conversations**

Please fill in the following information:

|  |  |
| --- | --- |
| **District** | **School Name** |
|  |  |
| **Name of staff member filling out this application for the team** | **Point of contact in Summer 2019 (name + email)** |
|  |  |

**I. Phase 4: Tier 2 - Targeted Team (System Conversations) - Products for Submission**

**These products will be uploaded individually as part of the application. The templates for these tools/products are located here:**

[**http://wh1.oet.udel.edu/pbs/recognition/applications/**](http://wh1.oet.udel.edu/pbs/recognition/applications/)

[ ]  1) Completed ***Tier 2 section*** *of the Tiered Fidelity Inventory (TFI)* – Use TFI Excel template provided. Save the Excel file to upload as part of online application.

[ ]  2) Completed Tier 2 Intervention Tracking Tool (Tabs 1 and 2) reflective of **at least two** Tier 2 interventions used during the 2018-2019 SY. Use Excel data tracking tool template provided. Save the Excel file to upload as part of online application.

[ ]  3) Completed “Tier 2 Intervention Table” for **one** Tier 2 Intervention represented in the Tier 2 Intervention Tracking Tool. Use Intervention Table template provided. Save the Word file to upload as part of online application.

**II. Phase 4: Tier 2 - Targeted Team (System Conversations) –Reflection Prompt**

**Reflection Prompt:** Based on review of overall Tier 2 data from the 2018-2019 school year, what are your proposed next steps for the 2019-2020 school year?

The team may submit this reflection within the online submission survey OR use TFI Tier 2 Action Plan template provided. Save the Word file to upload as part of online application.