**Phase 4 Positive Behavioral Support (PBS) Recognition Application**

**Tier 2 – Targeted Team (Systems Conversations)**

This application is for Phase 4 of a multi-phase, DE-PBS recognition system. The complete recognition system includes several levels of recognition that encompass the universal, targeted and intensive levels of a multi-tiered system of behavioral support.

This application includes three sections:

* Program Components,
* Products for Submission, and
* Reflection Prompt.

Please note that ALL requirements must be submitted online by the deadline. **Teams will NOT be prompted to submit missing items.**

**INSTRUCTIONS:**

1. As a team, review application and Phase 3&4 Frequently Asked Questions. Determine if Phase 4 requirements are a good match for implementation efforts this school year.
2. Inform your DE-PBS District Coach(es) of your application. Remember that coaches are a great resource to help in preparation and review of applications!
3. Use Word version of the application to prepare content for online submission.
4. Designate point of contact in Summer 2018.
5. Designate team member to submit online application, see DE-PBS website under “Recognition”. <http://wh1.oet.udel.edu/pbs/recognition/applications/>
6. Complete online application and upload the required supporting documentation by **Friday, June 29, 2018.**
7. **NOTE:** If the school’s point of contact does not receive a confirmation of application receipt by ***July 16, 2018***, they *must* contact project staff.

Questions may be directed to your DE-PBS Coach(es) or Sarah Hearn at skhearn@udel.edu .You are also invited to visit the PBS website at [www.delawarepbs.org](http://www.delawarepbs.org) for additional information and resources related to the recognition application process.

Notification regarding receiving Phase 4 Recognition will be sent to schools the week of September 17, 2018.

**DE-PBS Recognition Application for Phase 4:**

**Tier 2 - Targeted Team (System Conversations)**

Please fill in the following information:

|  |  |
| --- | --- |
| **District** | **School Name** |
|  |  |
| **Name of staff member filling out this application for the team** | **Point of contact in Summer 2018 (name + email)** |
|  |  |

**I. Phase 4: Tier 2 - Targeted Team (System Conversations) - Program Components**

Please review the items below. Check off the components that were in place in the school during the 2017-2018 academic year. Please note: You **do not** need to submit all of the items, however as part of our review process we may randomly request documentation from schools.

|  |  |  |
| --- | --- | --- |
| [ ]  Behavioral interventions are selected based on school-wide need  | [ ]  A written process is in place to train staff in Tier 2 interventions and systems | [ ]  Progress Monitoring System in place that includes timely entering of data for **overall intervention** data tracking (think systems) |
| [ ]  Behavioral interventions are reviewed for overall effectiveness | [ ]  Process created to coordinate with Tier 1 School-wide PBS team and Tier 3 Individual Support Team and staff | [ ]  Stakeholders (e.g. district, parents/community) are informed about overall intervention(s) success |

**II. Phase 4: Tier 2 - Targeted Team (System Conversations) - Products for Submission**

**These items will be uploaded individually as part of the application.**

[ ]  1) Summary of decision rules used to identify overall intervention effectiveness (*e.g.*

 *70% of students responding to an intervention)*

[ ]  2) List of Tier 2 intervention coordinator(s) for each Tier 2 intervention available.

|  |  |
| --- | --- |
| **Tier 2 Intervention** | **Coordinator Name** |
|  |  |
|  |  |
|  |  |

[ ]  3) Tier 2 team meeting schedule (focused on **systems** **conversations**) for

 2017-2018 SY.

[ ]  4) Reflect on behavior support interventions available to students with need that can be put into place

within **one** week.

Name and describe **two** separate interventions (one skill-building and one relationship-building.

Include the following in your response.

a. intervention name

b. identified as skill-building or relationship-building

c. description

**III. Phase 4: Tier 2 - Targeted Team (System Conversations) - Reflection Prompt**

**Teams** are asked to reflect upon the following prompt. A comprehensive written response is REQUIRED; please be sure to address each component.

1. Pick **one** Tier 2 behavioral support intervention and examine it from a **systems** perspective. Provide the **name** and a brief **description** of the intervention.
2. Reflect on the process for **how** this intervention was selected.
	1. What behavioral need/function is fulfilled by this intervention *(e.g., relationship-building – adult attention; skill-building – avoid difficult tasks, etc…)*?
	2. Which data sources were used to determine that this was an area of need for your school?
	3. Which factors were considered in choosing this *specific* intervention/determining its quality *(e.g., evidence-base, feasibility, system for feedback, etc…)*?
3. Describe how staff implementing this intervention are **trained.**
4. Identify the decision rules for determining whether or not this intervention is effective ***overall*** (i.e., not for an individual student, but whether or not the intervention is meeting the needs of most students receiving it).
5. Describe how **fidelity** of intervention implementation is considered or monitored in your Tier 2 systems process.
6. Provide a copy of your **overall summary data** for all students participating in this intervention (Tier 2 Intervention Tracking Tool).
7. Provide a **summary** of the overall effectiveness of this intervention based on the data.